

INSTRUCTIONS FOR BUILDING PERMIT APPLICATIONS

Please fill out the application form and return with the following items:

1. A legal description of the property
2. Any and all plans of the property showing the distances from the edge of your property line to the proposed building from all four directions.
3. A check made out to Mitchell County for \$55.00. (Farming Operations are exempt from this fee, however an application must still be submitted.)
4. Return to: Mitchell County Planning & Zoning
Attn: Amanda Baer
212 S 5th Street
Osage, Iowa 50461

For further information or questions, call 641-832-3943.

Note: If a new septic system is to be in use, the Mitchell County Sanitarian MUST be contacted for a permit.

County Sanitarian: Amanda Baer
212 S 5th Street
Osage, Iowa 50461
641-832-3943
Or 641-832-8275

MITCHELL COUNTY BUILDING PERMIT APPLICATION

Date: _____

Application Submitted By: _____

Home Address: _____

Address or Parcel Number Where Building Will Be Constructed: _____

Phone Number of Applicant: _____

Purpose: _____ To Build _____ To Alter _____ To Occupy

Building on the following: Quarter _____ Section _____ Township _____ Range _____

Type of Building or Improvement Proposed: _____

Size of the Lot (in entirety): _____ Size of the Lot for Building: _____

Structure will be set back _____ feet from the right of way (road).

Structure will be set back _____, _____, and _____ from the sides of the lot line.

Occupancy Use: _____

Type of work: _____ New Build _____ Alteration _____ Addition

Number of Families to Occupy Structure: _____

Type of Sanitary Disposal to be used: _____

Septic System Permit Number (For County Sanitarian to Fill Out): _____

The undersigned applicant certifies under oath and the penalty of perjury that the information on this form is true and correct.

Applicant, Owner, or Agent Signature

Approved: _____

Denied: _____

Mitchell County Zoning Administrator Signature: _____