

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF MITCHELL COUNTY, IOWA

Tuesday, December 3, 2019

The Board of Supervisors convened at 8:30 a.m. with all members present. Also present were Chuck Pajer, Randy Conrad, Gary Fossey, Casey Ketelsen, Shannon Paulus and Steve Thompson (Media). Motion by Francis, second by Walk to delete 2020 Courthouse holiday schedule and 2020 committee appointments and to approve the amended agenda. All voted aye.

Motion by Walk, second by Francis to approve the minutes of the November 26th meeting. Roll call vote: all voted aye.

County Attorney Mark Walk reviewed a FEMA Resolution and a FEMA policy. Motion by Walk, second by Francis to approve Resolution #1047-19 pertaining to Mitchell County Conflict of Interest Policy which relates to Federal Funds and General Procurement Standards. Roll call vote: all voted aye. Motion by Francis, second by Walk to approve a Mitchell County Personally Identifiable Information (PII) Policy. Roll call vote: all voted aye. Mark stated that he had a call from a Sheriff's office in Wisconsin and they agreed to pay half of the medical bill from one of their prisoners had incurred while he was in the custody of the Mitchell County Sheriff's department. Discussed a contract from the architect for the Home Health/Public Health remodeling project. County Attorney is waiting to see a final contract. Not a draft copy.

Sheriff Greg Beaver gave a department update.

County Engineer Rich Brumm stated the Roads department had plowed snow and are attending safety training.

Treasurer Shannon Paulus asked the Board for their support on a "best practice" to require a Bill of Sale for private sales on vehicles in Mitchell County. Neighboring counties are already doing this. This will begin January 1, 2020.

Discussed a financial request from the City of McIntire for the County to contribute \$4,120.24 for cleaning up a property in McIntire. Supervisor Francis will work on language for a motion. This will be placed on the December 10th agenda for possible action.

Items of note: Francis reported on the Substance Abuse meeting. Received manure management plan updates from the Gaskill Finisher Farm. Libassi Tip 16 Finisher and the Old Gestation Site. Received the 2nd Judicial District Annual Audit Report for the Fiscal Year ended June 30, 2019. Effective December 2, 2019 Raina Roll, Accounts Payable Clerk is to receive a six-month salary step increase to \$16.00 per hour. Supervisor Smolik stated that Cole Smith will accept the Clerk's position for Liberty Township. Meeting adjourned at 9:18 a.m.

Lowell Tesch - Mitchell County Auditor

Steve Smolik – Chair Board of Supervisors