

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF MITCHELL COUNTY, IOWA

Tuesday, December 23, 2025

The Board of Supervisors convened at 8:30 a.m. with all members present. The meeting was made available by video via “Go to Meeting”. Also present were Amanda Baer, Lindsey Falk, Keith Horgen, Rich Brumm, Tom Rolfes, Brandon Halsne, Mike Miner, Greg Beaver, and Aaron Murphy. Motion by Marzen, second by Frein to approve the agenda. All voted aye.

Motion by Hendrickson, second by Wherry to approve the minutes of the December 16th meeting & claims. Roll call vote: all voted aye.

County Attorney Murphy had nothing to discuss.

County Sheriff Beaver had nothing to discuss.

Mike Miner provided an update after the Conservation Board meeting last week. Pay app #5 for Water Trail was paid, with T-38 and Bennett Access are wrapped up. The board went over purchasing two new trucks and selling the two they would be replacing, discussed the Deer & Turkey Show, cabin work being done at the Pitzen Cabin and Conservation is working on filing Annual Reports. Conservation district meeting will be held on January 14th in Mitchell County. Supervisor Marzen stated Sandy Offen and Brenda Miller’s terms are up on Board of Health. Miller is not looking to renew her position.

County Engineer Rich Brumm tested out a used truck last week and it is not going to work for what they need. Brumm plans to purchase the other used truck from Conservation. The Board agreed to purchasing a second truck with the money in the budget already.

Supervisor Marzen explained there was an update to the food area of the general assistance policy. Motion by Marzen, second by Wherry to approve General Assistance Policy. Roll call vote: all voted aye.

Mike Miner provided the Conservation Annual Report. Conservation purchased Historic Oaks Wildlife Area, earned 3rd Place in the Izaak Walton Wildlife Habitat Improvement Award, completed essential repairs to the hydro facility, and made meaningful progress.

Motion by Frein, second by Hendrickson to approve Liquor License for Osage Bowl & Rivals Sports Bar & Grill. Roll call vote: all voted aye.

Jenny Backer was available via “Go to Meeting” to discuss replacing Nathan Kinter on the Mitchell County Economic Development Commission. Motion by Hendrickson, second by Wherry to approve Christina Hubka as the representative for the City of Riceville to the Mitchell County Economic Development Commission. Roll call vote: all voted aye.

The minutes have not been received from the Compensation Board. The Compensation Board recommended 3% salary increases for Auditor, Recorder, Treasurer, County Attorney, Sheriff, and 0% increase for Board of Supervisors with \$1,500 per year for chairperson. The Board of Supervisors would like to wait for the official minutes from the Compensation Board.

The Board of Supervisors would like departments to fill out wages as is on their budget worksheets. Mike Miner stated Conservation Board approves wages, so the board will see salary increases on their budget. Departments also need to highlight line items that have over a 2% increase.

Motion by Marzen, second by Wherry to approve Clerk of Court Report for November in the amount of \$1,042.33. Roll call vote: all voted aye.

Wherry reported on Mitchell County Soil & Water District, and Executive NIACOG, Marzen reported on Mitchell County Substance Abuse Coalition, and Board of Health, Hendrickson reported on Safety Meeting, and Frein reported on FMC-DECAT. There were no public comments.

Access Systems Leasing	Serv	671.02
Adams, Tracy L	Mileage	199.71
AgVantage FS, Inc.	Fuel	4008.68
Alliant Energy	Util	20.45
Astrup Drug, Inc Smart Pharmac	Serv	44.23
Austin Office Products	Supp	36.10
Baer, Amanda	Mileage	72.31
Betts, Haley	Mileage	227.99
Bissen, Krystal	Mileage	258.16
Bree's Tire Service	Serv	675.94
Bundy, Kelsey	Mileage	45.50
Central Iowa Detention	Serv	265.50
Central Petro Co	Serv	2094.40
CenturyLink	Phone	47.53
Certified Laboratories	Serv	905.85
City of Carpenter	FM Extensions	327.48
City of McIntire	FM Extensions	409.78
City of Mitchell	FM Extensions	355.90
City of Orchard	FM Extensions	284.33
City of Stacyville	FM Extensions	1046.37
Cooper's Osage Auto	Serv	90.32
Croell Redi-Mix Inc.	Serv	5528.00
Elan Financial Services	Supp	338.64
Electronic Engineering Co.	Serv	44465.59
Electronic Specialties Inc.	Serv	1782.00

Enterprise Media Group LLC	Board Proceedings/Legals	673.40
Eocene Environmental Group Inc	Serv	835.00
Eurofins Environment Testing	Water & Sewer	99.00
Farm & Home Publishers	Supp	420.00
Floyd/Mitchell Solid Waste	Serv	408.15
Frein, Todd	Mileage	263.20
GFC Leasing - WI	Serv	102.18
Giles, Sasha	Mileage	46.20
Gordon Flesch Company Inc.	Serv	322.00
Gordy's	Serv	497.00
GreatAmerica Financial Svcs.	Serv	152.10
Halfman, Deanna	Mileage	102.90
Haugen, Faye	Mtg/Mileage	53.00
Heartland Power Cooperative	Serv	761.66
Henkel Construction Co.	Serv	2112.19
ICON Constructors LLC	Serv	14778.87
Iowa Dept. of Justice	Serv	200.00
IA Prison Ind	Serv	25.00
LJP Waste Solutions	Serv	609.84
Joens, Robert	Mtg/Mileage	53.00
K&N Mini Mart, Inc	Supp	54.74
Ketelsen, Jessa	Mileage	112.56
Kiesler's Police Supply, Inc.	Supp	380.61
Kwik Trip, Inc	Supp	293.51
L. R. Falk Construction	Serv	7236.67
Language Line Services	Supp	100.95
Leblanc's Heating & Plbg. LLC	Serv	2437.36
Mail Services, L.L.C	Serv	485.27
Mainstay Systems of Iowa LLC	Traces	237.00
Martin Bro Dist Co.	Supp	380.81
Marzen, Pamela	Mileage	168.00
Mayer, Brad	Boots	197.00

MCI WorldCom	Phone	13.13
McKesson Mediccal - Surgical	Serv	39.51
Midwest Group Benefits	Insurance	312.00
Mitchell Co Hist Soc	Contract for Services	770000.00
Mitchell Co. Soil & Water Cons	Contract for Services	3780.00
Monroe Truck Equip	Serv	855.24
Murphy, Aaron R.	Cty Atty Fees	4517.27
Newbauer Inc	Serv	345.00
NIACC North Iowa Area Communit	Supp	30.00
No IA Juv Det Serv	Serv	875.00
Norsolv Sys Env Serv	Serv	180.95
Nuway/K&H Coop Oil Co	Fuel	1358.16
OmniTel Comm	Phone	580.08
Osage Coop Elev.	Supp	300.50
Osage Municipal Utilities	GA Util	121.83
Osage Oracle LLC	Board Proceedings/Legals	374.76
Osage Vet Clinic	Serv	190.00
Pollard Pest Cont Corp	Serv	54.30
Provider Insights, Inc.	Mileage,Meals,Lodging	1200.00
Quill	Supp	50.98
Radar Road Tec	Supp	560.00
Randy's Neighborhood Market	Grant	21.97
Repair Shop Inc.	Serv	639.34
Riceville True Value Hardware	Serv	128.40
Rourick, Patrick J. Attorney At	Serv	262.80
Sadler Power Train	Serv	298.28
Schorg, Goerge	Mtg/Mileage	25.70
Schulz, Molly	Mileage	177.94
Spahn & Rose	Supp	58.67
St. Ansgar Auto Parts	Supp	209.81
State Hygienic Laboratory	Water Samples	724.50
State Medical Examiner's Off I	Serv	2205.00

Tusler, Melissa	Engineering Services	156.80
UMB Bank	G.O. Bond Redemption	250.00
Verizon	Hot Spots/Phones	376.52
Water Systems Company Ecowater	Serv	19.66
Wherry, James	Mileage	189.00
WHKS & Co.	Serv	25454.63
Wolff, Dawn	Mileage	216.65
Worth Co. Engineer	Serv	219.52
Youth and Shelter Service, Inc	Serv	2705.70

Hartogh adjourned the meeting at 8:58 a.m.

Rachel Foster – Mitchell County Auditor

Sydney Hartogh – Chair Board of Supervisors