

# PROCEEDINGS OF THE BOARD OF SUPERVISORS OF MITCHELL COUNTY, IOWA

Tuesday, December 19, 2023

The Board of Supervisors convened at 8:30 a.m. with all members present. Also, present were Aaron Murphy, Greg Beaver, Amanda Baer, Keith Horgen, Rich Brumm, Laura Huisman, Jessa Ketelsen, Jenny Backer, Jim Zuehl, and Mike Miner. The meeting was made available by video via "Go to Meeting". Motion by Frein, second by Hartogh to approve the agenda with moving item #10 Consideration of Compensation Board Salary Recommendations for FY 24/25 and item #11 Consideration of Wage Increase for Hourly Employees for FY 24/25 before item #7 Home Health/Public Health Update. All voted aye.

Motion by Hendrickson, second by Mayer to approve the minutes of the December 12<sup>th</sup> meeting. Roll call vote: all voted aye.

County Attorney Murphy had nothing to discuss.

Sheriff Beaver reported his fees collected for November in the amount of \$3,126.16. Motion by Hartogh, second by Mayer to approve the Sheriff Report for November. Roll call vote: all voted aye.

Supervisor Mayer stated Henkel Construction came last week to look at the water leak in the cupola. It appears the water is coming in through one window, and Henkel Construction will come back in the spring to look at the window from the outside.

County Engineer Rich Brumm will be gone next week. Brumm stated the bridge inspection is getting done right now and the bridge east of Little Cedar on 430<sup>th</sup> Street needs an immediate repair. Brumm will be done closing out the Balsam Avenue project by Friday. Supervisor Mayer asked who labels the bridges; Brumm stated that is done by the State.

Laura Huisman went over the current Home Health budget. The Board of Health approved the FY25 budget last week. Huisman gave staffing updates, Home Health/Public Health is looking for a part-time or full-time aide. The starting wage for an aide has increased by \$2. Director Huisman discussed the status of grants they have received. The Department of Inspection completed their 3-year survey and only has four standard deficiencies with a corrective action plan already accepted. Jolene Norby's term is up on the Board of Health at the end of the calendar year, and she would like to continue serving on the board. Dr. Ross received an award for serving on the Board of Health for 35 years. Jessa Ketelsen went over immunization numbers. Ketelsen has completed the school immunization audits for Osage and St. Ansgar. Ketelsen went over sickness levels and explained no school has hit 10% of students with illness – which is a good thing.

Crisis Intervention Services has a funding request of \$1,000 for FY25.

Wapsi Days has a funding request of \$500 for FY25.

Motion by Frein, second by Wherry to approve Resolution #1203-23 accepting the Compensation Board Recommends for FY24/25 of Auditor, Recorder, Treasurer 3.5%, Attorney 3.5%, Sheriff 5%, Supervisors 1.5% and \$125 per month for chairperson. Roll call vote: Hartogh, Mayer, Frein ayes, Wherry, Hendrickson nays.

Motion by Wherry, second by Hartogh to approve \$0.92 pay increase for hourly employees for FY24/25. Roll call vote: all voted aye.

Motion by Hendrickson, second by Mayer to approve Ryan Stephen as IT Director. Roll call vote: all voted aye.

Mike Miner gave a Conservation Board update. Miner gave a hydro plant update and Bennett Access updated. Mike Miner

Items of Note: Wherry reported on HVAC meeting, and Mayer reported on Conservation. Hartogh, Hendrickson, and Frein had nothing to report. Auditor Foster will be sending out the agenda on Thursday for next week. The Board of Supervisors will meet on Wednesday, December 27, 2023.

Wherry adjourned the meeting at 9:48 a.m.

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Rachel Foster – Mitchell County Auditor

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James Wherry – Chair Board of Supervisors