

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF MITCHELL COUNTY, IOWA

Tuesday, December 12, 2023

The Board of Supervisors convened at 8:30 a.m. with all members present. Also, present were Aaron Murphy, Greg Beaver, Rich Brumm, Keith Horgen, Kris Olson, Kevin Kolbet, Amanda Baer, Alison Mason, and Mike Miner. The meeting was made available by video via "Go to Meeting". Motion by Frein, second by Hartogh to approve the agenda with correcting item #8 to Discussion & Possible Action on Planning & Zoning Commission Board Appointment, correction item #9 to Discussion & Possible Action on Planning & Zoning Board of Adjustment Board Member and removing item #13 Discussion & Possible Action on Acceptance of New Hire for IT Director. All voted aye.

Motion by Hendrickson, second by Mayer to approve the minutes of the December 5th & December 7th meetings and claims. Roll call vote: all voted aye.

County Attorney Murphy forwarded an update from Heartland Insurance as a reminder of when to contact them for any issues. Murphy received an Opioid Settlement email that gives the County an option to opt out of receiving the funds we are planned to receive.

Sheriff Beaver will have some vehicle repairs coming through claims for a vehicle that hit a deer and has a check engine light on.

Supervisor Hendrickson stated the IT Director position was offered to an individual after an interview and the County is waiting to hear back.

County Engineer Rich Brumm said the Hwy 105 bridge is now open. Brumm is working on closing out the Balsam bridge project. Brumm will be attending the Engineer's Conference the remainder of the week.

Motion by Mayer, second by Wherry to approve FY24 Bridge Inspection Contract, not-to-exceed \$54,700. Roll call vote: all voted aye.

Alison Mason, Director of RSVP, discussed the growth RSVP has had over the last year. RSVP is asking the Board of Supervisors for a funding request of \$5,000. The funding request will be decided during the budget process.

Motion by Mayer, second by Hendrickson to approve Phil Streit as a Planning & Zoning Commission Board Member. Roll call vote: all voted aye.

Motion by Frein, second by Mayer to approve Andy Groh to a 5-year term on the Planning & Zoning Board of Adjustment. Roll call vote: Hendrickson, Frein, Mayer, Wherry ayes, Hartogh abstained.

Motion by Hartogh, second by Wherry to approve Plan Scape Partners proposal for services, not-to-exceed \$3,700. Roll call vote: Wherry, Hartogh, Frein ayes, Mayer, Hendrickson nays.

Motion by Mayer, second by Frein to approve HVAC pay request application #19 for \$152,583.57. Roll call vote: all voted aye.

Motion by Hartogh, second by Frein to approve the Johnson Controls Proposal agreement. Roll call vote: all voted aye.

Motion by Hartogh, second by Mayer to approve the transfer of EMA truck to Mitchell County Conservation. Roll call vote: all voted aye.

Supervisor Wherry read a funding request letter from NIACOG Housing Trust Fund. NIACOG Housing Trust Fund is requesting \$2,000 for FY25. The funding request will be decided during the budget process.

Motion by Hartogh, second by Mayer to approve the Recorder's Monthly Report for November in the amount of \$7,772.54. Roll call vote: all voted aye.

Items of Note: Wherry reported on HVAC meeting, Mayer reported on IT Interview, and County Social Services, Hendrickson reported on County Social Services, and Frein reported on Upper Cedar Watershed, and Fair Board. Hartogh had nothing to report. Keith Horgen stated TIF is a good way to complete some projects.

Wherry adjourned the meeting at 9:21 a.m.

Rachel Foster – Mitchell County Auditor

James Wherry – Chair Board of Supervisors