

Agenda

Mitchell County Board of Supervisors

Organizational Meeting

Tuesday, January 2, 2018

- 8:30 a.m. 1. Approve the Agenda
 2. Consideration of County Treasurer Appointment
 3. Approve Committee and Board Appointments

<u>Committee/Board</u>	<u>Appointed</u>	<u>Alternate</u>
FMC-ECI Board	Paulus	Voaklander
Tea 21 Board	Walk	Paulus
NIACOG Board	Walk	Voaklander
NCRERC (North Central Regional Emergency Response Commission	Paulus	Voaklander
Prairie Ridge Board	Voaklander	Paulus
Floyd/Mitchell/Chick Solid Waste Mgmt.	Voaklander	Paulus
North Iowa Vocational Center (NIVC)	Paulus	Voaklander
Advisory Committee of Mitchell County		
Home Health Care	Paulus	Voaklander
Board of Health	Paulus	Voaklander
Second Judicial District Dep't of Correctional Services	Walk	Paulus
Trustee to Heartland Insurance Risk Pool	Voaklander	Paulus
REAP Committee	Walk	Paulus
County Emergency Management Comm.	Paulus	Voaklander
Mitchell Co. Joint E-911 Service Board	Paulus	Voaklander
Local Elected Officials Bd Development	Voaklander	Paulus
Mitchell Co. Economic Develop. Comm	Voaklander	Walk
Animal Feeding Operation Complaint		
Investigations Contact Person	Paulus Dist. 2	Walk Dist. 3
Area Agency on Aging County Advisory	Paulus	Voaklander
Sister City	Paulus	Voaklander
Conservation Board	Walk	Paulus
North Iowa Community Action	Voaklander	Paulus
Assessor's Compensation Board	All	
Board of Supervisor Appointees to NIACOG Board	Rick Bodensteiner	Jean Koster
County Social Services 28E Governing Bd	Voaklander	Paulus
Fair Board	Paulus	Walk
North Iowa Juvenile Detention Board	Voaklander	Paulus
Mitchell County Wellness	Paulus	
Substance Abuse Coalition Board	Paulus	
Upper Cedar Watershed	Walk	Paulus
Upper Wapsi Watershed	Paulus	Walk

4. Motion by _____ and seconded by _____ to appoint the above to the Committee or Board as indicated.

5. Motion by _____ and seconded by _____ to Authorize the County Auditor to issue warrants in payment of all county payroll, Iowa Public Employee's Retirement, Social Security, Health Insurance and approved Claims.

6. Motion by _____ and seconded by _____ to Designate the Mitchell County Press News and the St. Ansgar Enterprise Journal as the official Newspapers for Mitchell County for 2018 and appoint Roy Biondi, Publisher of the Mitchell County Press News as an agent to serve notice of expiration of Right of Redemption and to be the legal publication when one publication is required.

7. Motion by _____ and seconded by _____ to Designate Rich Brumm, the Mitchell County Engineer, be authorized and empowered on behalf of the Board of Supervisors to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications, therefore in connection with all Farm to Market Construction projects in the county.

8. Motion by _____ and seconded by _____ to designate maximum rates that are allowed to be reimbursed to County employees for meeting Expenses: room – actual reasonable cost; a total per day of meals not to exceed \$30.00; and mileage reimbursement at the Federal Rate (\$0.54.5 per mile). Individual meals may exceed the amount allowed if the price includes meeting room expense and shall be so indicated on the receipt. No meals will be reimbursed without a receipt. Appointments of Supervisors to various boards shall constitute approval for necessary expenses at those board meetings incurred throughout the calendar year 2018. County Supervisors using a personal cell phone to conduct county business may receive a monthly stipend of \$30.00 for partial monthly billing costs.

8. Motion by _____ and seconded by _____ to appoint Dr. Kelly Ross the Mitchell County Medical Examiner for 2018 with _____, _____, _____ as Deputies with the coroner's fee to be \$100.00 plus Mileage at the current county rate. Roll call vote:

9. Motion by _____ and seconded by _____ to Provide the following assurances to the Iowa Department of Transportation according to provisions of the 1970 Uniform Relocation Assistance and Land Acquisition Policies Act:

1. It is the policy of Mitchell County to acquire right-of-way in accord with Title III of said 1970 Act as amended by Title IV, and applicable state laws.
2. It is the policy of Mitchell County to provide relocation assistance benefits in accord with Title II of said 1970 Act as amended by Title IV, and applicable

State Laws.

3. Mitchell County will contact the Iowa Department of Transportation for assistance as needed to assure compliance with applicable laws which are summarized in the instructions entitled “*Uniform Manual, Real Property Acquisition and Relocations Assistance.*”

10. Motion by _____ and seconded by _____ to establish a rate of 1.9 times the assessed valuation in acquisition of Right of Way for local road projects and damages for fence removal at the rate of \$9.00 per rod for woven fence and \$7.00 per rod for barbed wire plus \$150 per acre crop damage allowance.

11. Motion by _____ and seconded by _____ to approve the 2018 Mitchell County dues and/or contributions to the following organizations for budget purposes:

NIACOG DUES @ \$0.76 per capita (rural only)	\$3,533.24
Region 2 Transit Assessment @ \$1.58/capita	\$17,026.08
NCRERC dues @ 0.70/capita	\$7,543.20

12. Motion by _____ and seconded by _____ to Appoint to the Mitchell County Compensation Commission for 2018 the following:

- Licensed Real Estate Brokers
- Owner-Operators of Agricultural Property
- Owner of City or Town Property
- Persons having Knowledge of Property Values

13. Motion by _____ and seconded by _____ to nominate _____ as Chairperson of the Board of Supervisors.

Motion by _____ and seconded by _____ to nominate _____ as Vice-Chair of the Board of Supervisors.

14. Motion by _____ and seconded by _____ to set the Following office days for Supervisors to be available in the Courthouse.

Monday _____

Wednesday _____

Friday _____

15. Approve the minutes

16. Sheriff department update

17. Approve Matrix Resolution

18. Discuss plans for County Care Facility building and property

19. Items of note:

- a. Meetings attended
 - b. Salary Step Increase for Auditor's office
- 20. County Attorney general discussion and FY 19 budget review
- 21. County Engineer update and FY 19 budget review
 - a. Approve Resolution to revise Mitchell County 2018 5 year Road Program
- 22. Board of Supervisors FY 19 budget review