

## **PROCEEDINGS OF THE BOARD OF SUPERVISORS OF MITCHELL COUNTY, IOWA**

Tuesday, August 23, 2016

The Board of Supervisors convened at 8:30 a.m. with all members present. Also present were Chuck Pajer, Dave Hartogh, Randy Conrad and Jim Cross (Media). Motion by Voaklander, second by Paulus to approve the agenda. All voted aye.

Discussed with County Attorney Mark Walk an easement for construction and maintenance of underground utilities between the County and the Osage Municipal Utilities. Motion by Voaklander, second by Paulus to approve the easement and to authorize the Chair to sign. Roll call vote: all ayes.

Discussed medical examiner bills for a Mower County, MN resident who passed away in Mitchell County. Consensus to pay the bills and have the County Attorney send a bill to Mower County for possible reimbursement.

Discussed with Courthouse Maintenance man Dave Hartogh the status of the security cameras for the Courthouse. Motion by Voaklander, second by Paulus to contact someone to fix the cameras. Roll call vote: all ayes. Also discussed snow guards for the Courthouse roof. Northern Cedar Shingles is preparing a quote for the snow guards. Motion by Paulus, second by Voaklander to pursue with the snow guards. Roll call vote: all ayes.

Tom Madden reported that there is nothing new to report on the scrubbers for the Valent pre-treatment plant.

Sheriff Greg Beaver reviewed the Sheriff report for July. Motion by Paulus, second by Voaklander to approve the report in the amount of \$9,481.13. Roll call vote: all ayes.

County Engineer Rich Brumm reported that the Jersey Avenue grading project is going well. A concept statement for Hwy 105 is due. LR Falk Construction is drafting a letter to send to property owners of the Joint Mitchell/Worth Drainage District #6 & 50 explaining a drainage issue.

Motion by Paulus, second by Voaklander to approve contributing \$500 to the first annual Rat River Days in Mitchell subject to all proceeds going to the City of Mitchell Park project. Roll call vote: all ayes.

Motion by Voaklander, second by Paulus to approve the minutes of August 16th. Roll call vote: all ayes.

Motion by Paulus, second by Voaklander to approve the claims. Roll call vote: all ayes.

Motion by Voaklander, second by Paulus to approve a fireworks permit to Keith Pitzen. Roll call vote: all ayes.

Megan Taets and Pat Clark gave an update for the County Care Facility. A staff meeting has been held and the transition of residents is going well. Discussed part-time help, authorizations to bank accounts and Osage Municipal Utilities accounts. Motion by Paulus, second by Voaklander to remove Peggy Hanson and Donna Anhorn's names from all accounts due to resignations and change of employee status and add Megan Taets and Pat Clark to the accounts. Roll call vote: all ayes. Megan reviewed a new job description for the director of the Care facility and a pay increase for the interim director. After discussion, motion by Voaklander, second by Paulus to approve appointing Megan Taets to the

interim director of the Care Facility and effective August 23, 2016 to increase her salary from \$48,542 to \$70,000 and after a six month review increase to \$75,000. Roll call vote: all ayes.

Items of note: Voaklander reported on the County Social Services and Economic Development meetings. Paulus reported on the Courthouse Security, DECAT meetings and an interview for a director at the County Care Facility. Walk reported on a conference call for the 28 J Port Authority. Effective August 26, 2016 Kelsey Havlovic, R.N., is to receive a salary step increase to \$25.91 per hour. Effective July 15, 2016 Jule Larson, R.N., received a salary step increase to \$28.89 per hour. Received manure management plan updates from Rottink, Wheeler Finisher Farm and Tooker Finisher Farm. Walk stated he is looking for someone to serve as a non-elected member to the NIACOG Board.

Meeting adjourned at 10:11 a.m.

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Lowell Tesch - Mitchell County Auditor

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Stan Walk - Chair Board of Supervisors