

PROCEEDINGS OF THE BOARD OF SUPERVISORS OF MITCHELL COUNTY, IOWA

Tuesday, January 2, 2018

The Board of Supervisors convened at 8:30 a.m. with all members present. Also present were Chuck Pajer, Victor Hall, Mary Jo Hartogh, Judy Voaklander, Susan Ellison and Crystal Berche (Media). Motion by Paulus, second by Walk to approve the agenda. All voted aye.

After discussion, motion by Walk, second by Voaklander to appoint Shannon Paulus as the Mitchell County Treasurer to fill the vacancy for the position which was created by the resignation of Pam Meyer. Roll call vote: all ayes. Paulus resigned her position as District 3 Supervisor.

Chairman Voaklander administered the oath of office to Shannon.

After discussion, motion by Walk, second by Voaklander to approve Shannon to remain as the County's representative on the Sister City and Historical Preservation committees as a volunteer. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to approve the following committee and board appointments: FMC DECAT – Voaklander as alternate; FMC- ECI Board - Voaklander as alternate; T- 21 Board - Walk; NIACOG Board - Walk with Voaklander as alternate; North Central Regional Emergency Response Commission (NCRERC) – Voaklander as alternate; NIACOG Revolving Loan – Andrade; Prairie Ridge Board – Voaklander; Floyd/Mitchell/ Chickasaw Solid Waste Management Agency – Voaklander; North Iowa Vocational Center (NIVC) - Voaklander as alternate; Advisory Committee of the Mitchell County Home Health Care - Voaklander as alternate; Board of Health – Voaklander as alternate; Second Judicial District Department of Correctional Services – Walk; Trustee to Heartland Insurance Risk Pool (HIRP) – Voaklander; REAP Committee - Walk; County Emergency Management Commission - Voaklander as alternate; Mitchell County Joint E-911 Service Board - Voaklander as alternate; Local Elected Officials Development Board - Voaklander; Mitchell County Economic Development - Voaklander with Walk as alternate; Animal-Feeding Operation Complaint Investigations contact person - Walk for District 3; Area Agency on Aging County Advisory Committee - Voaklander as alternate; Sister City Organization – Paulus with Voaklander as alternate; Conservation Board - Walk as designated contact; North Iowa Community Action – Voaklander; Assessors Compensation Board - Voaklander and Walk; Board of Supervisors Appointee to NIACOG Board – Rick Bodensteiner and Crystal Berche; County Social Services 28E Governing Board – Voaklander; Fair Board – Walk as alternate; North Iowa Juvenile Detention Services – Voaklander; Mitchell

County Wellness – ; Substance Abuse Coalition Board – Paulus; Upper Cedar Watershed Walk; Upper Wapsi Watershed Walk as alternate. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to authorize County Auditor to issue warrants in payment of all county payroll, Iowa Public Employees Retirement, Social Security, Health Insurance and approved claims. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to designate Mitchell County Press and St. Ansgar Enterprise Journal to be named the official newspapers for Mitchell County for 2018 and appoint Roy Biondi, publisher of the Mitchell County Press News, as an agent to serve notice of expiration of Right of Redemption and to be the legal publication when one publication is required. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to designate Rich Brumm, Mitchell County Engineer, be authorized and empowered on behalf of the Board of Supervisors to execute the certification of completion of work and final acceptance thereof in accordance with plans and specifications, therefore in connection with all Farm to Market construction projects in the county. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to designate maximum rates that are allowed to be reimbursed to County employees for meeting expenses: room – actual reasonable cost; a total per day of meals not to exceed \$30.00, and mileage reimbursement at the Federal rate (0.54.5). Individual meals may exceed the amount allowed if the price includes meeting room expense and shall be so indicated on the receipt. No meals will be reimbursed without a receipt. Appointments of Supervisors to various boards shall constitute approval for necessary expenses to those board meetings incurred throughout the calendar year of 2018. County Supervisors using a personal cell phone to conduct county business shall receive a monthly stipend of \$30.00 for partial monthly billing costs. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to appoint Dr. Kelly Ross the Mitchell County Medical Examiner for 2018 with Mark Haganman and Jeff Nasstrom as deputies with the coroner's fee to be \$100.00 plus mileage at the current county rate. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to provide the following assurances to the DOT according to the provisions of the 1970 Uniform Relocation Assistance and Land Acquisition Policies Act:

1. It is the policy of Mitchell County to acquire right-of-way in accord with Title III of said 1970 Act as amended by Title IV, and applicable state laws.

2. It is the policy of Mitchell County to provide relocation assistance benefits in accord with Title II of said 1970 Act as amended by Title IV, and applicable state laws.

3. Mitchell County will contact the Iowa Department of Transportation for assistance as needed to assure

compliance with applicable laws which are summarized in the instructions entitled "Uniform Manual, Real Property Acquisition and Relocations Assistance." Roll call vote: all ayes.

Motion by Walk, second by Voaklander to establish a rate of 1.9 times the assessed valuation in acquisition of R.O.W. for local road projects and damages for fence removal at the rate of \$9.00 per rod for woven fence and \$7.00 per rod for barbed wire plus \$150 per acre crop damage allowance. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to approve the 2018 Mitchell County dues and/or contributions to the following organizations: NIACOG dues @ \$.76 capita (rural only) \$3,533.24, Region 2 Transit assessment @ \$1.58/capita \$17,026.08 NCRERC dues @ \$.70 capita \$7,543.20. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to appoint to the Mitchell County Land Compensation Commission for 2018 (Iowa Code 6B.4) the following:

Licensed Real Estate Agents:

Dale Blakestad, Lisa Pollard, Clarence Kruse, Bob Muller, Kevin Kolbet, Phil Kolbet, Janean Kolbet.

Owner-Operator of Agricultural Property:

Paul Groth, Russ Bissen, Curtis TerHark, Deanna Eastman, Jack Edgington, Dean Theis, W. James Fox, Rodney Kuntz, Pete Thome, Karl Theis.

Owner of City or Town Property:

Tom Heard, Richard Brown, Jerry Dunlay, L. Dean Pohren, Kelvin Palsic, Gordon Anderson.

Persons Having Knowledge of Property Values:

Jerry Steiert, Rodney Patterson, Harold Landherr, Bill Denner, Dean Wright, Tim Schulz.

Motion by Voaklander, second by Walk to nominate Walk as Chairperson of the Board of Supervisors. Roll call vote: all ayes.

Motion by Walk, second by Voaklander to nominate Voaklander as Vice-Chair of the Board of Supervisors. Roll call vote: all ayes.

Motion by Voaklander, second by Walk to set the following office days for Supervisors to be available in the Courthouse. Voaklander on Monday and Walk on Friday. Roll call vote: all ayes.

Motion by Voaklander, second by Walk to approve the minutes of the December 26th meeting. Roll call vote: all ayes.

Sheriff Greg Beaver stated that in two weeks he plans on having a recommendation for a new deputy.

Motion by Voaklander, second by Walk to approve the Master Matrix Resolution #1001-18. Roll call vote: all ayes.

Items of note: Voaklander reported on the Juvenile Detention meeting.

Motion by Voaklander, second by Walk to approve Kayla Pattschull, Accounts Receivable Clerk, receiving a six month salary step increase to \$14.00 per hour. The effective date is December 28, 2017. Roll call vote: all ayes.

The Supervisor's FY 19 budget was reviewed.

Motion by Voaklander, second by Walk to approve Resolution #1002-18 to revise the Mitchell County 2018 Five Year Road Program. Roll call vote: all ayes.

Meeting recessed at 9:17 a.m. Meeting reconvened at 10:00 a.m.

County Attorney Mark Walk reviewed the FY 19 County Attorney and Drug Enforcement budgets.

Meeting recessed at 10:15 a.m. Meeting reconvened at 1:00 p.m.

County Engineer Rich Brumm reviewed the FY 19 Engineer's budget and Austin Walk reviewed the FY 19 Weed Commissioner's budget

Meeting adjourned at 2:20 p.m.

Lowell Tesch - Mitchell County Auditor

Stan Walk – Chair Board of Supervisors